

RVT Board Meeting 3/19/23:

RVT Board Meeting Agenda 3/19/23

Old Business

- Approve minutes from previous meeting
- Follow-up with Frank - design work
- Follow-up with Chris Cole - estimating
- Follow-up with Isaac/Peter - meeting with Peter scheduled?
- Update on phasing drawings for the building
- Easter egg hunt event update / review flyer and communications
- Update on meeting with Tammie Reilly
- Any word from other Community Conversation contacts?

New Business

- Upcoming meeting with Elisabeth Marx
- Upcoming meeting with Alex
- Review sketches for phasing to submit to Jon Saccaccio
- What do we make of the health department regulations?
- Anything from Danielle to review?

- [] Meeting opened 11:32 AM. Jane, Deb, and John present.
- [] 3/5/23 meeting minutes approved with minor corrections made by Jane.
- [] Someone at yesterday's coffee hour suggested starting a box for donations to the Rupert food pantry. We'll look for a box to have at the Store. Jane will check with Carey Braidt about how to coordinate delivery to the food pantry.
- [] We will coordinate with Carey to take down our holiday decorations. Jane will also ask if Carey would like us to ask hosts to return their egg cartons.
- [] Chris Cole is willing to work on an estimate based on Frank Parent's drawings. John will check in with Frank this coming week about completion of his drawing work.
- [] Jane and Deb had hoped to have a Zoom meeting with Isaac and Peder prior to a meeting with Alex. It turns out that Isaac, Peder, and Alex are all able to attend an in-person meeting at the Store on Tuesday 3/21 at 9:00 AM.
- [] John still needs to work on phasing drawings for Jon Saccoccio. Jane and Deb will send Jon their sketch overlay drawings for his review.
- [] Jane has two versions of an Easter egg hunt flyer. Deb and John selected one for Jane to send to Carey for review prior to printing. Jane will also send a short interim newsletter about donation drop-offs at the Store for candy and other items that will go in the Easter eggs. The library group will be filling the eggs on Friday 4/7 ahead of the event on Saturday 4/8.
- [] Jane and Deb met with Tammie Reilly of GNAT at the Store on 3/10. Jane and Danielle with work with GNAT to put our events on the GNAT calendar. GNAT would like their calendar to be complete and comprehensive to include all events in our area. The library, historical society, etc., may benefit from this opportunity. Jane sent GNAT the Stories of the Store video which they will distribute. They may be interested in covering our upcoming spring fundraiser or other event. This could be in conjunction with or an extension of a regular Saturday coffee hour. Tammie might also like to interview Jane and Deb at GNAT's studio.

- [] Deb has emailed Bill Drunsic and will follow up with him about kitchen phasing. Deb said Tammie Reilly's husband could also be a contact person on this topic.
- [] Jane and Deb are meeting with Elisabeth Marx at the Store on 3/30 to update her on our progress and discuss future fundraising opportunities.
- [] We still all need to review the health department regulations and should do so in order to have an effective conversation about phasing with Jon Saccoccio.
- [] Danielle added signatures to the bottom of RVT email replies. Jane will ask about adjusting the color around the name and wondered about removing the logo from the signature. Jane and Deb reviewed the apron options from Danielle. They selected a style/color option and will also relay our features wishlist to her to see if the vendor has a specific suggestion. The aprons will have our logo on them but likely nothing else. When reviewing our website home page example, we all think we'd like to have an exterior corner photo of the building during an event that includes more people. We'd also like to incorporate the jelly jar logo in the header instead of the "window" logo.
- [] Deb provided a treasurer's report.
- [] Jane and Deb reviewed the CDS grant application to determine which sections are best handled by Jane, Deb, or Isaac/Peder.
- [] Meeting adjourned 1:57 PM.