

# RVT Board Meeting 10/8/23

## Old Business

- Approve minutes from previous meeting
- Treasurer's Report
- Harrington House
- Building Committee
- Events Coordinator position

## New Business

- Board meeting schedule
  - Window inserts
  - Swag
  - Planning for community input: feedback from volunteers on our events
    - as a Thank You, volunteers
  - Schedule a meeting to review financials and budget for 2024
  - Year in Review: including Danielle and Renee
    - Numbers of events
    - Best stuff
    - Stuff we could do better
  - Events and programming, content calendar
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- Meeting opened at 11:17 AM. Jane Davies, Deb Fuller, John La Vecchia present.
  - 9/17/23 meeting minutes approved as written.
  - Received final grant disbursement from PTV, which is now in our grant account.
  - Isaac Wagner is working on the final draw from our CDBG.
  - We discussed Harrington House roof repair/replacement options. Jane will talk to Matt Conrad about repair/stabilization work on the existing slate roof. John will research the roof area and material costs for slate, asphalt shingle, and metal roof options. This may or may not include the back section that may require repair or removal. Jane will follow up with Frank Sheldon about his interest in the building and scheduling a possible meeting with him during or after a coffee hour or otherwise, whether Jane is available or traveling and out of town.
  - We also discussed having a building committee meeting with all people interested in serving in various capacities. We could then break into smaller group subcommittees focused on different aspects of the project (kitchen design, electrical/lighting, mechanical systems, code requirements including any possible sprinkling, furniture, finishes, and others). Subcommittees could then continue their work over a period of several months and report back to the larger group. This likely is an effort to start in earnest in the new year (2024).

- Financials and budget review as one meeting. Events and yearly programming as a separate meeting. We might have Danielle Zimmerman facilitate one or both of these meetings, likely in early 2024.
- We would like to gather community input and feedback from volunteers, possibly with a weekend lunch on a Sunday in November. This is both an opportunity to say thanks and ask for their perspectives about regular events like coffee hour, game night, etc.
- We will continue the events coordinator position at a future meeting as we budget for 2024.
- We have ordered logo tote bags and are considering mugs and hats.
- Jane suggested we look at replacing 1-2 existing windows a year and then making window inserts for those windows, until we ultimately get through all of them.
- Going forward we will have monthly board meetings at 6:00 PM on the second Thursday of the month through December 2023. Then we will review the schedule. Deb will ask Danielle to post these meetings accordingly. The January meeting schedule can be flexible going forward, depending on early January planning meetings with Danielle and Renee Kitts.
- Meeting adjourned at 1:00.