

Rupert Village Trust Board Meeting Minutes

Thursday, February 13, 6 - 8 pm

Agenda

- 5:30 Approve minutes from previous meeting [LINK](#)
- 5:35 Treasurer's Report
 - Monthly income statement: [PDF](#) 1:2025 income statement .pdf
 - Update on credit card application
 - CD/savings account
 - 2025 Budget [PDF](#) Budget2025.pdf
- 5:50 Property tax exempt application status
- 5:55 RD Grant:
 - Next steps: Chris's email
- 6:00 Jon Saccaccio's proposals - review and accept or adjust as needed. [LINK](#) and the Sheldon Store [LINK](#)
- 6:15 An established and lighted path from parking lot to Sheldon Store.
- 6:30 Katha's presentation [LINK](#)
- Discuss Christine Graham's Proposal [LINK](#) and [LINK](#)
- 7:00 Dinner (a chicken from Jed, stewed, with rice (Jane), and a salad (Nancy))
- 7:15 Events:
 - Review ukulele event
 - Upcoming events
 - Backroom update - electrical, storage, tai chi
 - Helen's request to serve soup.
- 7:25 Discuss paid subscription services (Sign-up Genius, others, Front Porch Forum, Manchester Journal?)
- 7:30 Review Letterhead & envelope choices
- 7:40 Funding/grants spreadsheet (segue to ...) [LINK](#) HERE
 - MTAP Status
 - VHIP Status Apply in June
 - Cultural Facilities Grant [LINK](#)
- 7:45 Submitted Annual Report [LINK](#)
- 7:50 More cooperation among Board Members??
- Review Facilities Use Agreement [Facilities Use Agreement](#)
- Review and update ["Did You Know?"](#)
- Review Board Orientation Form [LINK](#)
- Review Tracy Adams' recap of the Community Conversation. [LINK](#)
- Review Project Plan [LINK](#)

Minutes

- Meeting opened at 5:46 PM. Jane Davies, Deb Fuller, Jed Rubin, Nancy Poletti and John La Vecchia in attendance. Mary Dickson and Janet Hentschel joined via Zoom. Katha Washburn joined via Zoom partway through the meeting.
- December meeting and January planning minutes were approved as submitted.
- No objections to moving our account over from M&T Bank to Heritage Family Credit Union. Heritage has a 3.5% interest for a 12-month CD. No-risk options include a CD or money market account. The current Heritage money market account rate is 1.55%. Other low-risk options may be available. Jane will reach out to Tracy at Heritage to see if their investment/financial advisors have office hours at their Manchester branch. If not, Deb can meet with them at their main Rutland office.
- Deb presented the 2025 budget she prepared for review.
- Jane and Jed discussed the property tax exempt application status. It might ultimately be delivered to Carl Yackel for lister review and then will likely go to the BCA.
- Jane and Deb have an RD grant Zoom meeting with Richard Amore next Tuesday 2/18. They think we've provided all of the information requested. Now we just have to see what RD has to say and if the funding will ultimately be available.
- Jane will contact Nicole Gratton at PTV to discuss additional funding options for Jon Saccoccio's Harrington House project proposal and send his proposal to her. Mary will contact Bill Dell'Isola at VHCB to see if they have made an funding determinations.
- Our front porch motion sensors that Jed obtained have been well-received and do a decent job of lighting the path between the Store and the town green parking lot. Any light fixtures installed on the town green side of the building to better light the path will require PTV review and approval.
- Katha Washburn presented and explained her consulting project proposal. See her document for additional information. Having an analysis of donor behavior over the first 5+- years of RVT's existence

will help inform future feasibility study and fundraising efforts. Katha initially had the short term in mind while developing her proposal.

- Can we ask Katha for more information about actionable deliverables? How can what she is offering to do help facilitate Christine Graham's work should we choose to engage Christine and her proposal? Jane will contact Christine with an anonymous general outline of what Katha has offered to do to gauge if it will be helpful to her.
- Jed's sense from his conversation with Helen is that we will not plan to serve soup after coffee hour due to the various logistics involved, knowing that this topic may come up again.
- Tai chi will start on April 29th at 5:30 PM for 5 weeks.
- We have several possible options for hosting a movie night on a weekly, monthly or other basis. Jenna Waters thinks that Ryan Spahr may be interested in hosting this event. Janet been in touch with AARP about their grant funding opportunities, which are substantial and may include funding for movie equipment (projector and/or screen), more comfortable chairs, etc.
- Nancy has researched different SignUpGenius options. We all agree it's a useful tool in helping to manage events, especially coffee hour, for a variety of reasons including the ability to send reminders, set the number of hosts and bakers, and allow people to see who has signed up and in what role.
- Nancy and Jed discussed letterhead and envelope options with the RVT logo.
- Meeting ended at 8:17 PM.