

Rupert Village 2024 Year-End Planning Meeting Minutes

Thursday, January 9, 5 - 8 pm

Agenda

- Heritage Bank Account
- [Main bummers](#) for 2024
- [Main achievements](#) for 2024
- [Goals for 2025](#)
- Establish [KPI](#)
- Status report on RD grant - should we ask Richard Amore for help?

Minutes

- Meeting opened 5:22 PM, hosted by Mary Dickson at the Rupert Depot. Jane Davies, Deb Fuller, Janet Hentschel, Jed Rubin, Mary Dickson, Nancy Poletti, John La Vecchia, Bronson (the dog) present.
- Deb presented information about opening a CD with Heritage Family Credit Union. The rate is 4% for a 1-year term. Jane made and Mary seconded a motion to open the CD. The motion passed unanimously.
- Deb will contact Chris Cole, Jane will contact Richard Amore at Vermont RD regarding this year's site septic and well work. John will contact Frank Parent regarding the status of the permitting work.
- Discussion about "main bummers". See separate document list for additional information about them.
- Discussion about main achievements. See separate document list for additional information about them.
- Discussion about goals for 2025. Janet will work on a draft of an RVT report for the town's annual report. Nancy will gather some photos (of Arthur, Ralph and Don among others) to see if we can include them in the report. We have more arts events scheduled

for 2025. Sarah Sogorka would like to have and host a holiday market. Mary and her daughter would like to work on a float for the parade. Lila Brown would like to lead a Tai Chi course in two 5-week sessions with classes once a week.

- Deb thinks we are approaching the point of needing a director (paid position) to help manage and administer all of the programming and operations. Nancy suggested this could also be an operations manager position. The consensus is that Nancy and the board are stretched fairly thin at this point given all of the activities already taking place.
- The consensus among the group is to hold off on another tax credit application in 2025 until we are closer to ready to proceed with more of the applicable work.
- Jane brought up Christine Graham's name to consider engaging her in a consultation in advance of a possible capital campaign.
- Katha Washburn would like RVT to keep her in mind for consulting on general fundraising efforts such as the capital campaign, more so than on grant writing or administration.
- We look forward to receiving more Harrington House drawing information from Jon Saccoccio along with more Sheldon Store drawing development in advance of a capital campaign.
- Jed will reach out to Thomas Wilson to see if he is available to continue doing electrical work at the Store. Ideally this would include re-energizing first floor outlets in the back room and adding second floor ceiling fixtures. Nancy has some Authentic Designs fixtures at her house that she could donate to the effort. We should communicate clearly with the Krauss's about this so we don't conflict with the fixture design we've already discussed with them.
- We will all give more thought to a possible temporary kitchen configuration and useful appliances to have on hand. Any temporary setup should not interfere with future plans.
- Jane has worked and will continue to work on a tax exempt status request to the town.
- Jed recommends that we take a closer look at the barn with an eye to future storage and other needs as the work continues on the Store and House. Stabilization and renovation (to a point) will be beneficial.

- Deb asked for anyone's input on other financial categories they would like to see for the various types of purchases (including on Venmo, which is seeing more use), fees and other transactions.
- Meeting ended at 8:03 PM.